

## 1. DEFINITIONS

- 1.1 **CTC:** A University of Queensland, Institute for Molecular Bioscience, community engagement and citizen science initiative, designed to fast track public access to, and the development of, innovative cane toad tadpole trapping technology.
- 1.2 **CTC Affiliate:** An organisation in receipt of an executed CTC Memorandum of Understanding (MoU).
- 1.3 **CTC Contact:** Professor Rob Capon (r.capon@uq.edu.au)
- 1.4 **CTC Affiliate Contact:** An individual nominated by each CTC Affiliate, and approved by the CTC.
- 1.5 **CTC Affiliate Participants:** All persons either employed by or otherwise associated with a CTC Affiliate, who are supplied with BufoTabs for the purpose of cane toad tadpole trapping.
- 1.6 **BufoTab:** A device for the slow release of cane toad tadpole pheromone, capable of attracting cane toad tadpoles into traps.
- 1.7 **CTC MoU:** A Memorandum of Understanding between a CTC Affiliate and the University of Queensland, governing access to innovative cane toad tadpole trapping technology.

## 2. ROLE OF CTC

- 2.1 The CTC will supply CTC Affiliates with technical advice and BufoTabs (subject to availability) to support affiliate initiated cane toad tadpole trapping activities.
- 2.2 The CTC will gather, collate, analyse and report on catch statistics and such other field data as supplied by CTC Affiliates.

## 3. ROLE OF CTC AFFILIATES

- 3.1 CTC Affiliates must ensure that BufoTabs are used under the terms of the CTC MoU, and such additional conditions as are detailed in the UQ Material Shipping Conditions and the Material Safety Data Sheet (MSDS) that accompany each shipment.
- 3.2 CTC Affiliates must ensure that BufoTabs are used solely for cane toad tadpole trapping, and must not be modified, repurposed, sold, or distributed outside the affiliate organisation.
- 3.4 CTC Affiliates must ensure that BufoTabs are stored dry, cool (<30°C), away from direct sunlight in the original packaging.
- 3.5 CTC Affiliates must ensure that all their CTC Affiliate Participants are responsible adults over 18 years.
- 3.6 CTC Affiliates must only engage in cane toad tadpole trapping activities on lands/waters where they are authorised, and should follow all directives from landowners and/or relevant authorities.
- 3.7 CTC Affiliates must follow procedures for the humane capture and euthanasia of cane toad tadpoles. The recommended protocol is as follows;  
*“Cane toad tadpoles should be harvested live from traps by either filtering through a cloth or sieve, or by a small hand held net. Once harvested, live cane toad tadpoles should be transferred with a minimum volume of water to a plastic bag or another suitable sealed container. In an adaptation of the cool-freeze method approved for euthanizing adult toads, the sealed bag/container of cane toad tadpoles should be cooled (e.g. on ice) until tadpoles are non-motile, after which it can be transferred to a freezer and frozen solid. Be aware that dead cane toad tadpoles are toxic and if left in the environment may be scavenged and poison native predators. Be sure to bag and bin dead cane toad tadpoles along with used BufoTabs.”*
- 3.8 Each CTC Affiliate must nominate a CTC Affiliate Contact.

## 4. ROLE OF CTC AFFILIATE CONTACTS

- 4.1 Each CTC Affiliate Contact is responsible for correspondence between the CTC Affiliate and the CTC, including but not limited to the ordering and receipt of BufoTabs, and the sharing of cane toad tadpole catch statistics and field data. The exact scope and nature of the field data will be negotiated on a case by case basis, in recognition of differing affiliate needs, expectations and capabilities.
- 4.2 Each CTC Affiliate Contact is responsible for maintaining a list of names of all their CTC Affiliate Participants, and for ensuring that all participants are informed of and comply with the CTC Code of Conduct.
- 4.3 Each CTC Affiliate Contact must complete, sign and return page 2 of this document to the CTC ([r.capon@uq.edu.au](mailto:r.capon@uq.edu.au)).

## CTC AFFILIATE

Organisation Name .....

## CTC AFFILIATE CONTACT

Name .....

Position .....

Phone ..... Email .....

Shipping Address\* .....

\* for shipping baits

## CERTIFICATION

I take responsibility for ensuring that our organisation (and all its participants) comply with the CTC Code of Conduct.

We would like to list your organisation as a CTC Affiliate (along with your contact details) on the CTC website. This will assist people in your area knowing who to contact for advice on tadpole trapping. If you DO NOT want to be listed, please opt out by checking the box shown below.

Please do not list my CTC Affiliate organisation or contact details on the CTC website

Signature .....

Date .....

Please retain the original for your records, and send a completed PDF copy to the CTC ([r.capon@uq.edu.au](mailto:r.capon@uq.edu.au))